

Cultural Resources Undertaking Review Worksheet - Instructions

We have made some improvements in the Cultural Resources Undertaking Worksheet. These improvements should make it easier and quicker for you to use the form.

The fonts are now larger to see them better. There are now more lines for more Practices on the form.

For each Practice, just enter the **Practice Code Number**, its **Program**, and its APE dimensions in **Acres or Linear Feet**. *If the Practice is not measured in acres or feet, like a well, pond, etc., use the **Number** column and put in how many.*

The **Program** column allows you to choose which Program the proposed practices fall under.

- Click the **blue space** then Click the *small up/down arrows* on the right side until you see the Program Name to choose the right one.
- Click the Program Name to make it **turn Blue**, and continue on to the next area.

If your project has more than one funding source, choose the primary in the **Program** column and type in secondary sources on the Undertaking Practice Name line after the Practice Code.

You only need to submit one Topographic map with each Form. No other maps are needed.

Please make the map at a *readable* scale showing the Farm in enough detail to be able to show the *exact location* of each proposed Practice. Use a key to identify the practices. It is most important to show the *exact locations* of each Practice.

You do not need to submit any proposed practices that do not involve moving any soil, such as gutters or forestry plans.

Thanks for your cooperation. If you have any questions, please email or call:

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